



JOB SPECIFICATION

Nursery Practitioner

Job Overview

To provide the highest levels of care and education for all children attending the setting.

Aims

- Provide high standards of care and education to meet the individual needs of all children
- Adhere to all company policies and procedures at all times
- Acquire and maintain positive working partnerships with staff, parents and carers

Key Responsibilities

- Adhere to all company policies and procedures
- Contribute to a high standard of quality within the nursery, including practice, environment and resources to meet the requirements of the Early Years Foundation Stage
- Ensure appropriate planning and assessment is accurately maintained for key children
- Undertake the role of key person as described in the policy
- Prepare and supervise activities
- Supervise and support children at all times
- Ensure that equality of access and opportunity is provided to all children, parents, staff and visitors
- Ensure that all children are kept safe
- Notify Designated Officer of any safeguarding concerns
- Maintain a positive attitude at all times with children, parents, colleagues and visitors
- Develop and maintain professional working relationships with colleagues, parents and carers
- Ensure confidentiality, where appropriate, is maintained
- Adhere to all health and safety policies and procedures and undertake a shared responsibility for cleanliness and health and safety throughout the nursery
- Work as part of a team to ensure the company's values are maintained
- Attend monthly staff meetings, planning meetings and undertake training as required
- Undertake any other duties as reasonably requested by line manager

The duties and responsibilities included in this job specification are not exhaustive or restrictive and can be reviewed at any time in the future, changes and other duties deemed relevant to this post may be added.